ADDENDUM #3 to the University of Florida, Shands and UAA Invitation to Negotiate – ITN12EM-141 Waste Stream Solutions for The University of Florida, Shands Teaching Hospital & Clinics, Inc. & University Athletic Association which is currently scheduled to open on June 18, 2012 at 2:00 PM at the University of Florida, Purchasing Services, Conference Room (Rm. 101), Elmore Hall (Bldg. 0465), Radio Road, Gainesville, Florida.

This Addendum is to notify participants of the following:

1. **Notification of Broadened Scope of Work Additions:** an Addendum is forthcoming that will be adding the following processes to the Scope of Work:
   a. Biomedical Waste (BMW)
   b. UF Internal Municipal Waste Stream (MSW)
   A revised Schedule of Events will be posted; which will include additions to the Events and date changes.

2. **Change to Mandatory Requirements:** the changes to the Scope of Work make an additional Non-mandatory Pre-proposal Conference necessary and because of this, attendance at the initial ‘Mandatory’ Pre-bid Conference and Site Visits has now been modified to ‘Non-mandatory’.

3. **Questions & Answers:** responses to the technical questions or comments received in writing by Eric Money on or before May 2, 2012 at 2:00 PM.

This addendum shall be considered part of the Contract Documents for the above mentioned ITN12EM-141 as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply.

Sincerely,

Eric Money  
MRO Purchasing Coordinator I

Please acknowledge receipt of Addendum #3 by signing below, and returning this addendum with your proposal. Failure to include addendum with your proposal may result in rejection.

______________________________  ______________________________
Signature      Company Name

______________________________  ______________________________
Company Address      City/State/Zip

The Foundation for The Gator Nation
An Equal Opportunity Institution
General

1. Is the preference of UF, Shands and UAA to deal with one party who represents a group of Vendors or deal with each Vendor separately?
   A. One of the goals of this ITN is to find a source to help streamline processes, provide flexibility and proactively shift resources and Waste Stream Products in support of Zero Waste, prime Service levels, best value at minimized costs and maximized revenue where possible. A one-on-one relationship (primary Vendor) is preferred but until Vendor Reponses are reviewed (and possibly negotiated) we cannot know if this is appropriate to meet all goals; if not, then multiple awards will be made.

2. Both Addenda reference the later date of May 21 for all questions to be due. Could you, please, clarify the distinction of the two dates?
   A. Please refer to #1 ‘Notification of Broadened Scope of Work Additions’ on the first page of this Addendum 3 contains notification that there will be changes to the Schedule of Events.

3. Can a vendor survey various staff at UF, Shands & UAA for a Waste Assessment? And, if so, who should be contacted?
   A. In order to avoid duplication of work and minimize resource involvement, please contact Eric Money, emoney@ufl.edu to schedule this assessment.

4. If a vendor has solutions that they want to bring up but not share with our competitors, can we do that for June 18th or do you recommend inserting into the ITN?
   A. Any potential solutions should be part of the Proposal response to the ITN and Vendors are reminded to note Section 2.14 Public Record. Vendors are also reminded that communications in connection with this ITN are to be done via Eric Money.

5. Can copies of invoices for last 3-6 months for all waste streams of all three institutions be provided?
   A. UF, as part of the Sunshine Law, is required to provide copies of invoices; however UAA and Shands are not. Only those Vendors that submit the request in writing to Eric Money will receive the information; please specify UF, Shands and/or UAA and your request will be forwarded to the appropriate parties. The final date for this request will be part of the next Addendum.

NOTE: If the intent is to find out specific information, then it is strongly suggested that Vendors detail their request to show exactly the type of information requested (i.e. amounts paid, volume, locations, etc.) and, if able to, a report containing that information can be sent. In addition, for UF specifically, it is suggested that the date range July 01, 2011 thru December 31, 2011 best captures an overview of the business peak/non-peak.

In an effort to minimize cost and paper, Vendor will be required to send a data device (such as a USB Flash Drive), correctly labeled with your information, to:

Purchasing Services
Attn: Eric Money
102 Elmore Hall, Radio Road
Gainesville, FL 32611-5250
When the data has been gathered, you will be notified for retrieval.

6. Several vendors have inquired if they missed the Mandatory Pre-bid Meeting &/or Mandatory Site Visits can they still participate in the ITN?
A Please refer to #2 ‘Change to Mandatory Requirements’ on the first page of this Addendum 3.

7. How many tons of confidential information is shredded per month?
A Document Destruction (shredding) is not currently part of this ITN but any and all documents collected from the University of Florida are to remain confidential and secure at all times, same as documented in Attachment C – Paper Collect&Recycle.

Shands may be interested in a combined solution but this has not yet been decided and if there is an interest, this will be posted later as an Addendum.

8. What is the start date and expiration date on the Cintas shredding contract?
A For UF this is not relevant as Document Destruction is handled as part of a separate solicitation, but the contract is scheduled to end June 30, 2012 with a 90-day extension.

See question 7 for Shands.

9. Is written consent from the institution(s) required to employ subcontractors for the purpose of complying to specified scope of work?
A Yes, written consent from UF, Shands & UAA is required to employ subcontractors as per Section 6.22 Assignment-Delegation. Reminder, subcontractors are also subject to all terms and conditions of this ITN. This information should be provided in ‘Tab 7 Other Information’.

10. What type of documentation would the successful vendor need to provide to justify supported price increases?
A Please refer to the ITN, Section 6.37 Price Adjustment. It is suggested that the Vendor should include in their Proposal(s) independent sources (such as Manufacturers Price Index (MPI), Consumer Price Index (CPI), historic fuel rates, negotiated labor agreements, etc.) that can substantiate requests for price changes; during negotiations, UF, Shands, UAA and the Vendor will decide the terms and conditions which will become applicable.

Product

11. Is information on historical weights of different waste steams available in the 2009 waste study?
A Attachment I – Waste Audit UF 2009 provided a good general overview of the Waste Stream of UF as it existed in 2009 but UAA and Shands were not included in this study. It is not possible to get information broken down by specific Waste Stream commodity (i.e. a paper compactor primarily intended for cardboard also has office paper, newspaper, paste board, etc.).

12. Is there current reporting available detailing recent history of weights of waste streams – particularly with roll off containers per entity?
A UF has been tracking each compactor and roll-off over the past few years, detailing the total number of pulls and disposal weight, including a monthly summary. This is not segregated into, nor can the information be provided for, commodity per container.
13. Will UF and UAA employees place all solid waste into the containers (front-load, roll-off, compactors) located outdoors (outside of the buildings)?
A No, it will **NOT** only be UF and UAA (and Shands) employees placing solid waste into the containers. Students and contractors, and others, have access to these containers as well.

UAA also has special requirements during at-home Game Days and other events. These are detailed in Attachment A – Refuse.

14. Is the vendor required to service all of the individual containers in offices and classrooms?
A Under current practices, UF Vendors do not normally enter offices or classrooms. The one exception is the Paper Collection & Recycling Vendor who does enter some common office areas to access a paper collection bins, see Attachment C – Paper Collect&Recycle.

If this is part of a solution presented in your Proposal, for any Waste Stream Product, note that proper attire and behavior are to be followed and that the process needs to be fully detailed in the Proposal. Refer to Section 6.18 Police Requirements.

15. Is the vendor required to service all of the 95-gallon carts for recycling?
A At UF the current practice shows that only certain containers are serviced via the Vendors (see Attachment C – Paper Collect&Recycle and Attachment H – Cans&Bottles), however alternate solutions will be entertained if presented in the Proposal.

16. What is the current software utilized for barcode scanning and recording of container fill amounts?
A Currently done only at UF by the current Paper Collection & Recycling Vendor, Recycling Services of America, and the software is owned by them.

17. When does the existing Biomedical Waste (BMW) contract expire?
A UF’s BMW contract is on a month-by-month basis until outcome of the ITN has been decided; end-date for the Shands contract is negotiable.

18. Does Shands want the vendor to provide pricing on RMW (Regulated Medical Waste) and Sharps only?
A Yes, please refer to #1 ‘Notification of Future Additions’ on first page of this Addendum 3 which will include Shands and UF.

19. Is a response to Biomedical ITN going to be required in 2012? If so, please elaborate on the waste streams for which service is desired:
   - Sharps
   - Red Bag Waste (RMW)
   - Pathological Waste
   - Trace Chemo Waste
   - Other?
A Please refer to #1 ‘Notification of Future Additions’ on first page of this Addendum 3.

20. What is UF volume of food waste (and anticipated) in tons during Jan-Dec 2011 and Jan-Dec 2012?
A Vendors are advised to review Attachment I – Waste Audit UF 2009. In addition to this, Vendors are expected to apply good judgment and metrics based on a multiple use, 'small city'-style campus.
Yearly estimated volume of Gator Dining Services is estimated to be 437 tons of pre-consumer waste, with inclusion of post-consumer waste from all you can eat dining halls. This number does not include non-dining facility waste, post-consumer waste from franchise eateries on campus, or from facilities such as Housing, Rec Sports, Administrative, Educational, and Support facilities.

21. What is Shands and UAA volume of food waste (and anticipated) in tons during Jan-Dec 2011 and Jan-Dec 2012?
A Neither entity has historical food waste tons available.

22. What are some examples of brittle plastics and non-tub or small neck rigid plastics (PVC and polystyrene)? At pre-bid it was mentioned that the labs had this style of plastic – could you provide some specific examples?
A Brittle plastics range from red solo cups to energizer battery packaging and everything in between. These are the same brittle plastics that are frequently not accepted in current recycling programs including that of Alachua County.

In labs, the best example is pipette tip boxes, though there will be other opportunities based on specific lab use.

Shands has blue wrap and similar additional brittle plastics to include.

23. Are there any specifications to the type and style of recycling containers that the vendor needs to provide? If so, can those specifications be supplied?
A As per the Building and Construction Standards Section 11170, any proposed systems should be consistent with both the character of the architecture and in keeping with UF Zero Waste Goal. The Zero Waste Coordinator at the UF Office of Sustainability will help with bin specifications, consideration regarding placement, deviations from bin standards and other concerns.

UF currently owns most containers however, in the spirit of the ITN any ‘innovative solution’ presented by a Vendor is negotiable.

Both Shands and UAA reserve right of final approval but normally follow the specifications set forth by UF.

**UF - specific**

24. Who are the current vendors for UF?
A This question is interpreted as ‘Who are the current Waste Stream vendors for UF’? Main campus vendors are: Southland Waste Systems, Interface-Flor, Recycling Services of America, Trademark Metals Recycling, Wood Resource Recovery, Stericycle, and Waste Pro.

There are several locations throughout Florida, the US and abroad where UF contracts with other vendors.

25. Who is the current vendor for carpet?
A There are several carpet vendors but Interface-Flor provides the carpet recycling trailer for UF.
26. What amount or percentage of rebate generated on the resale of recycled materials is the University of Florida expecting to receive annually?
A As much as possible and current ‘rebates’ are based on various formulas and standards but all offers will be considered and negotiated on the benefits of the overall program package.

27. Would UF accept proposals to privatize its current on-campus MSW/Recycling?
A Please refer to #1 ‘Notification of Future Additions’ on first page of this Addendum 3.

**Shands - specific**

28. In reference to BMW, will Shands provide the following information: complete listing of all locations (Name/address/city), current volumes by location, frequency of service by location and the types of service required by location (i.e. RMW XX gal containers, type of sharps service, etc.)?
A Please refer to #1 ‘Notification of Future Additions’ on first page of this Addendum 3.

29. Will Shands be requesting proposals regarding the management of Pharmaceutical Wastes generated by healthcare services at hospitals, clinics and other locations?
A No, Pharmaceutical Waste is not part of this ITN.

30. Can Shands describe the current Pharmaceutical Waste Program?
A Not applicable, Pharmaceutical Waste is not part of this ITN.

Q Can an exterior site map be provided for the Shands Teaching Hospital?
A If necessary and determined applicable.

Q Could an internal floor-by-floor layout of Shands Teaching Hospital be provided?
A If necessary and determined applicable.

**UAA - specific**

31. If a vendor were to provide plastic containers for the football stadium, where would/should they be stored?
A They would be stored by UAA at the Stadium or in other UAA Facilities.

**UAA/Sponsorship – specific**

*These questions pertain to Sponsorship. UAA is a private entity not subject to the Sunshine Laws and any negotiations or discussions about sponsorship will remain private and confidential between the Vendor and UAA/IMG.*

32. Sponsorship questions:
   a. What is the estimated revenue the UAA generates annually in advertising from the solid waste program? Please break out in terms of TV ads, Print ads, and Billboards ads at the stadium?
   b. Is it possible for us to get a copy of the UAA Sponsorship Package from Bob Whitmore of Gator Sports Marketing?
   c. UAA annual donation- What is the range of your expected donation per year from the new contractor(s)? What has been the trend that WCA donated over the past 3 years?
   d. Can you provide a sample of the current levels (dollar value) of sponsorship within UAA with the current provider?
e. With a similar sponsorship level, what level of joint advertisement can the vendor expect (football stadium marketing, baseball stadium/field marketing, banners, posters, scoreboard, etc.)?

f. Can vendor utilize the marketing partnership/sponsorship with UAA in its own advertising?

A For questions a - f, please contact Bob Whitmore, Senior Account Executive at Gator Sports Marketing/IMG College, via email: Bob.Whitmore@imgworld.com, and please cc. Eric Money, emoney@ufl.edu on the initial request ONLY.